

BEALE AIR FORCE BASE ENLISTED SPOUSES' CLUB CONSTITUTION

Adopted: November 2007

Section 1.01 - Name

The name of this organization shall be Beale Enlisted Spouses' Club hereafter referred to as "BESC".

Section 1.02 - Purpose

The purpose of this organization shall be to foster interest among its members in charitable, cultural, and social activities and to promote base/community relations in keeping with the ideals of the United States Air Force. The BESC shall be organized and operated exclusively for non-profit purposes, and no part of its net earnings will benefit or be distributed to its members, trustees, officers, except that the BESC shall be authorized and empowered to pay a reasonable compensation for services rendered and shall make payments and distributions in furtherance of the purposes set forth in this Constitution.

Section 2.01- Operation

The BESC operates on Beale Air Force Base only with the consent of the Installation Commander. Operation is contingent on compliance with the requirements and conditions of all applicable Air Force regulations.

Section 2.02 - General Limitations

- a) No appropriated or non-appropriated funds shall be used to support the association either directly or indirectly.
- b) The members are jointly and severally liable for the obligations of the Private Organization and they will be informed of this liability. Each member will be required to acknowledge his or her understanding of this liability.

Section 2.03 - Specific Limitations

- a) This association will not conduct any programs that will prejudice or discredit the interest of the United States Air Force or any other government agency.
- b) This association will not conduct any business in the name of the United States Air Force installation or organization.
- c) Neither the Air Force nor any of its non-appropriated funds will claim the assets or incur the obligations of this association or its funds except as may arise out of contractual relationships.
- d) This association will not engage in any program that conflicts or competes with the non-appropriated funds activities of the United States Air Force.
- e) This association will not discriminate against anyone on the basis of race, creed, color, religion, sex, national origin, lawful political affiliation, physical disability, or age

Section 3.01 - Elected

- a) The elected officers of the BESC shall be the President, First Vice President, Second Vice-President, Secretary, Operations Treasurer, and Welfare Treasurer, all to be elected by the voting membership. These positions are known as the Elected Board and comply with the Bylaws Article 2, Duties of Officers.
- b) Nominations for the elected officers shall be conducted as outlined in the Bylaws Article 2, Duties of Officers
- c) Vacancies that occur in these positions shall be filled in accordance with Article 2, Duties of Officers, of the Bylaws.
- d) Resignation of Officers shall be submitted in writing to the President, or in the event of the resignation of the President, to the First Vice President.
- e) Officer Terms are determined as outlined the Bylaws, Article 2, and Duties of Officers.

Section 3.02 - Appointed

- a) The Parliamentarian shall be appointed by the President, with the approval of the Advisors.

b) Standing committee chairs shall be appointed by the President, with the approval of the Advisors.

Section 3.03 - Honorary Officers and Advisors

- a) The spouse of the Command Chief Master Sergeant, 9th Reconnaissance Wing, shall with his/her consent, be the Advisor, Honorary President, and ex-officio member of all committees. In the event that the Command Chief is single or the spouse does not wish to be the Advisor, the Command Chief will appoint an advisor for this position.
- b) The spouse of the Commander, 9th Reconnaissance Wing, shall with his/her consent, be the Advisor and Honorary First Vice-President, and ex-officio member of all committees. In the event that the Commander, 9th Reconnaissance Wing, is single or the spouse does not wish to be an Advisor, the Commander may appoint an advisor for this position.
- c) The spouse of the Vice Commander of the 9th Reconnaissance Wing shall be afforded the courtesy with his/her consent an Advisor position. This position shall be filled at the discretion of the Commander, 9th Reconnaissance Wing.

Section 3.04 - Executive Board

- a) The Executive Board shall be composed of the elected officers, Parliamentarian, and Advisors.

Section 3.05 - Board of Governors

a) The Board of Governors shall be composed of the Executive Board and the chairs of all standing committees. They shall formulate the policies and direct the operation of the BESC. \

Article 4- Membership

Membership in the BESC is voluntary and shall be of three categories: active, associate and honorary. Membership shall not be denied to anyone because of race, creed, color, religion, sex, national origin, lawful political affiliation, physical disability, or age. BESC will not sponsor, support, or participate in any activity

or with any organization which engages in such

practices. Members shall agree to abide by provisions of the BESC Constitution, Bylaws, and Standing Rules.

Section 4.01 - Active Membership

- a) Spouses of enlisted active duty members assigned to Beale AFB.
- b) Spouses of enlisted active duty members deployed/remote at bases other than Beale AFB.
- c) Spouses of enlisted active reserve and guard military members.

Active members may hold elected positions, chair committees or be a member of committees.

Section 4.02 - Associate Membership

- a) Spouses of retired enlisted members.
- b) Spouses of decreased enlisted members.
- c) Enlisted active duty members married to enlisted active duty members.

Associate members may hold elected positions or chair committees. However, associate members may not constitute more than 40 percent of the board.

Section 4.03 - Honorary Membership

- a) Honorary membership may be extended by the President and with the approval of the Advisors and Board of Governors.

Persons not falling into these categories may petition the Executive Board in writing for membership consideration. These petitions must be approved by the Board of Governors.

ARTICLE 5 - Method of Financing

The activities of this organization shall be financed by fundraising activities, and dues from active and associate members. All fundraising activities will follow installation guidelines.

Section 6.01 - Members must have fulfilled their financial obligations to the BESC to participate in any BESC sponsored activities.

Section 6.02 - BESC business shall be conducted at general, board, or emergency meetings. A majority vote of the active members present shall be sufficient to approve any action or decide any issues.

Section 6.03 - The Executive Board governs the BESC. Board motions require approval by a majority of a quorum, which shall consist of the majority of the voting Board of Governors members.

Section 6.04 - The Executive Board may approve an amount not to exceed \$250.00 per individual expenditures per activity.

Section 6.05 - The BESC sponsors activities for the membership. Designated activities with prior approval of the Executive Board may elect officers, pay registration fees to outside affiliations and functions within their own groups, each to be acceptable and responsible to the BESC through their Executive Board representatives.

Section 6.07 - No children over the age of 6 months and under the age of 18 shall be permitted at BESC sponsored activities with the exception of a "parents and tots" group.

ARTICLE 7 - MEETINGS AND QUORUMS

Section 7.01 - Executive Board Meetings

- a) The Executive Board will meet at the discretion of the President. An Advisor must be present.
- b) A quorum shall consist of a majority, two thirds, of the voting members being present for the transaction of business

- c) No children over the age of 6 months and under the age of 18 shall be permitted at the Executive Board Meetings.

Section 7.02 - Board of Governors Meetings

- a) The Board of Governors will meet once a month at a time and place designated by the President. An Advisor must be present.
- b) A quorum shall consist of a majority, two thirds, of the voting members being present for the transaction of business.
- c) No children over the age of 6 months and under the age of 18 shall be permitted at the Board of Governors Meetings.

Section 7.03 - General Membership Meetings

- a) BESC membership meetings may be held monthly.
- b) A quorum shall consist of a majority, two thirds, of the voting members being present for the transaction of business.
- c) No children over the age of 6 months and under the age of 18 shall be permitted at General Membership meetings or functions.

Section 7.04 - Special Meetings

- d) The president may call a special meeting of the general membership at any time. No children over the age of 6 months and under the age of 18 shall be permitted at special meetings.

Section 8.01 - Amendments

- a) The Constitution may be amended by a majority vote of the active members present at a general or special meeting, provided the proposed amendment has been reviewed and voted on by the Board of Governors.
- b) The Bylaws may be amended by a majority vote of the quorum of the Board of Governors; however, any revision directly affecting the budgeting of BESC funds must be presented to the general membership and voted on with the majority of the vote in favor of amendment.
- c) Prior to any amendment becoming effective, changes must be routed through 9 SVS/SVF, 9 RWIJA (Legal), and 9 MSG/CC (Mission Support Group Commander) and is subjected to final approval by the installation commander or their designee.
- d) Copies of changes should be given to each board member or the

permanent record.

Section 8.02- Adoption

- a) The constitution shall be effective upon adoption by a majority vote of the active members present and voting at a meeting of the general membership.

Section 8.03- Clerical and Administrative Changes

Clerical and Administrative changes may be made at the discretion of the Executive Board.

Article 9- Dissolution

Section 9.01- Upon dissolution of the BESC, the Executive Board shall designate three members, and one Honorary Officer as Trustee, to liquidate assets thereof as soon as possible.

Section 9.02 - In case of dissolution of the organization, funds in the treasury at the time will be used to satisfy any outstanding debts, liabilities or obligations. The balance of any assets or funds will be disposed of as determined by the membership with the approval of the installation commander or their' designee.

Article 10- Insurance

This association will obtain insurance as necessary to provide adequate liability coverage against personal injury and property damage claims arising from activities of the association or its members. This coverage will be commensurate with the risks involved. As appropriate, additional insurance will be obtained to cover special events, which involve increased risk.