

Constitution of the Beale Enlisted Spouses' Club

Article I – Name

The name of this organization will be the Beale Enlisted Spouses' Club also known as B.E.S.C.

Article II – Purpose

The purpose of this organization shall be to foster interest among its members in charitable, cultural, and social activities and to promote base/community relations in keeping with the ideals of the United States Armed Forces.

Article III – Authority & Limitations

- A. The BESC operates on Beale Air Force Base only with the consent of the Installation Commander. Operation is contingent on compliance with the requirements and conditions of all applicable Air Force regulations.
- B. The members are jointly and severally liable for the obligations of the Private Organization and they will be informed of this liability. Each member will be required to accept and acknowledge his or her understanding of this liability.
- C. The BESC shall conduct activities within the guidelines of Section 501 (C) (4) of the Internal Revenue Code of 1954 for a non-profit organization.
- ~~D. This organization is not an instrument of the government and is not under Air Force control. -except as indicated in the above mentioned AFI.~~
- E. No act or omission of this organization or any of its officers, agents or members will create a debt or liability upon appropriated or non-appropriated funds of the United States or any of its instrumentalities.
- ~~F. This organization may exist at Davis-Monthan AFB only with the written consent of the Installation Commander or their delegate.~~
- G. This organization will not conduct any business in the name of any United States Armed Forces Installation.
- H. This organization will not conduct any program that will prejudice or discredit the United States government or conflict with governmental activities.
- ~~I. This organization will not engage in any activities that compete with those of any Morale, Welfare and Recreation (MWR) program, non-appropriated fund instrumentality, or Army and Air Force Exchange Services operation on the Installation.~~

- J. ~~Neither appropriated fund activities nor non-appropriated fund instrumentalities may assert any claim to the assets of this private organization, except as may possibly arise out of the contractual relationships. or as mentioned in the AFI concerning donations and abandoned assets.~~
- K. ~~This organization must have liability insurance unless the Installation Commander waives this requirement, in accordance with AFI 34-223, paragraph 10.11.~~
- L. Any and all funds shall be used to support the association either directly or indirectly.
- M. This association will not discriminate against anyone on the basis of race, creed, color, religion, sex, national origin, lawful political affiliation, physical disability, or age.

Article IV – Government

- A. ~~This organization shall have seven elected officers to include a President, Vice President, Treasurer, Recording Secretary, Advisor, Parliamentarian, Thrift Shop Chairperson, Publicity Chairperson, Social Chairperson. Their election and duties are provided in the By-laws and will be provided to each member.~~
- B. ~~The executive direction of the BESC shall be vested in the Governing Board with the President responsible for all the aspects of the BESC with consultation of the Advisors.~~
- C. ~~This organization will recognize Honorary Officers.~~
 - 1. ~~Honorary Officers, will be spouses of the 355th Installation Commander or their designee, 12th Air Force Commander or their designee, 12th AF Command Chief or their designee. The Honorary members may attend Governing Board meetings at his/her discretion and shall receive minutes of all such meetings on request. The Honorary members are a non-voting member.~~
- D. ~~This organization shall have one Senior Advisor, the spouse of the 355th Wing Command Chief or their designee, who will serve as non-voting members of the Governing Board.~~
- E. ~~The Executive Board shall consist of the Advisor, the President and the Elected Officers to include the Parliamentarian. The Executive Board shall formulate policies and direct the operation of the BESC.~~
- F. Parliamentary Authority shall be most current version of Robert's Rules of Order, Newly Revised, in all matters not specified in the Constitution, Bylaws, and Policies and Procedures of the BESC.
- G. The Executive Board shall be composed of the elected officers, Parliamentarian and Advisors.

- H. The elected officers of the BESC shall be the President, First Vice President, Second Vice-President, Secretary, Operations Treasurer, and Welfare Treasurer, all to be elected by the voting membership. These positions are known as the Executive Board. ~~and comply with the Bylaws.~~
1. Nominations for the elected officers shall be conducted as **outlined** in the Bylaws.
 2. Vacancies that occur in these positions shall be filled as **defined** in the Bylaws.
 3. Resignation of Officers shall be submitted in writing as **defined** in the Bylaws.
 4. Officer terms are determined as **outlined** in the Bylaws.
- I. The Parliamentarian shall be appointed by the President, with the approval of the Advisors.
- J. The Board of Governors shall be composed of the Executive Board and the chairs of the appointed committees as **outlined** in the Bylaws. They shall formulate the policies and direct the operation of the BESC.
- K. Committee chairs shall be appointed by the President, with the approval of the Advisors.
- L. This organization will recognize Honorary Officers and Advisors.
1. The spouse of the Command Chief Master Sergeant, 9th Reconnaissance Wing, shall with his/her consent, be the Advisor, Honorary President, and ex-officio member of all committees. In the event that the Command Chief is single or the spouse does not wish to be the Advisor, the Command Chief will appoint an advisor for this position.
 2. The spouse of the Commander, 9th Reconnaissance Wing, shall with his/her consent, be the Advisor and Honorary First Vice-President, and ex-officio member of all committees. In the event that the Commander, 9th Reconnaissance Wing, is single or the spouse does not wish to be an Advisor, the Commander may appoint an advisor for this position.
 3. The spouse of the Vice Commander of the 9th Reconnaissance Wing shall be afforded the courtesy with his/her consent an Advisor position. This position shall be filled at the discretion of the Commander, 9th Reconnaissance Wing.
 4. The Command Chief Master Sergeant, 9th Reconnaissance Wing will appoint a First Sergeant to act as a liaison between the BESC and the members of the First Sergeants council and Beale AFB enlisted forces.

Article V- Membership

Membership in the BESC is voluntary and shall be of three categories: active, associate and honorary. Membership shall not be denied to anyone because of race, creed, color, religion, sex, national origin, lawful political affiliation, physical disability, or age. BESC will not sponsor, support, or participate in any activity or with any organization that engages in such practices. Members shall agree to abide by provisions of the BESC Constitution, Bylaws, and Standing Rules.

Article VI – Finances

- A. The activities of this organization shall be financed by fundraising and dues from active and associate members. All items and funds donated to the BESC shall become property of the BESC and will be used at the discretion of the BESC in accordance with the bylaws.
- B. ~~Funds to support charitable activities will be raised through occasional charitable fund-raising activities. “Occasional” is defined as not more than two fund-raising events per calendar quarter.~~
- C. Funds to support the ~~social~~ activities of the BESC will be raised through membership dues, designated membership opportunities, and fundraising activities.
- D. The ~~Charitable and Social~~ Operational and Welfare funds will be separate accounts. The Treasurers’ books will be reviewed annually ~~by an independent Certified Public Accountant or~~ as designated by the Advisors and President.
- E. This ~~club organization~~ will maintain its tax-exempt status as a Non-Profit Organization. ~~for the Charitable and Social funds.~~

Article VII – Meetings and Quorums

Quorum: The minimal number of officers and members of a committee or organization, usually a majority, who must be present for valid transaction of business.

- A. The quorums for the Executive Board and Board of Governors are 60% of the members of each board. The quorum for the General Membership meetings is 40% of the general members in good standing.
- B. BESC business shall be conducted at general membership meetings, Executive Board meetings, Board of Governors meetings, or special meetings. A 2/3 majority vote of the quorum shall be sufficient to approve any action or decide any issues. (renamed - was 6.02)
- C. Motions require approval by a 2/3 majority of the quorum as outlined above.
- D. The Executive Board and the Board of Governors will meet once a month at a time and place designated by the President. An advisor must be present.
- E. BESC General Membership meetings will be held monthly. An advisor must be present.
- F. The President may call a special meeting as **outlined/defined** in the Bylaws.

Article VIII – Airmen’s Attic

The BESC is responsible for the program management and leadership of the Beale AFB Airman’s Attic. The BESC and First Sergeants Council will provide direction and guidance for all operations and activities.

- A. The President, with approval of the advisors, will appoint the committee chairperson for the Airman’s Attic who will act as the manager.

Article IX – Insurance

- A. The President shall request a waiver of the liability insurance requirement ~~of AFI 34-223~~ from the Installation Commander, or from the Mission Support Group Commander if so delegated. ~~, describing in detail the nature of the organization’s planned activities.~~
- B. If the request is denied, a public liability and property damage insurance policy, with a coverage limit as recommended by the office of the staff judge advocate ~~(355 WG/JA)~~ and naming the United States Air Force as an additional insured, shall be obtained and kept in force until ~~a waiver is approved. this organization is dissolved.~~
- C. ~~If the request is granted for general coverage, the President shall notify the Installation Commander of any planned special events.~~
- D. However, if it is determined that the organization’s liability exposure increases, or it holds a special event that raises its liability risk, then the organization will obtain necessary insurance commensurate with the rules involved.
- E. All members will be made aware that ~~they members~~ are jointly and severally liable for the obligations of the BESC ~~upon obtaining membership and at their annual membership renewal. via yearly briefings.~~

Article X – Adoption

- A. This Constitution shall become effective ~~upon completion of the following: adoption by the affirmative vote of 2/3 of the quorum majority of the members present at a General Membership meeting and approval of the Installation Commander or their delegate. the 355th Mission Support Group Commander.~~
 - 1. Affirmative vote of 2/3 of the quorum of the Board of Governors.
 - 2. Affirmative vote of 2/3 of the quorum of the general membership.
 - 3. Review and approval by the base legal office.
 - 4. Approval of the Force Support Squadron Commander.
 - 5. Approval of the Installation Commander.
- B. Adoption of this Constitution shall abolish any and all prior Constitutions of this organization.

- C. The Constitution shall be signed by the President, Senior Advisor, Parliamentarian, and the Installation Commander. ~~and 355th Mission Support Group Commander or designee.~~
- ~~D. This Constitution shall be reviewed annually by the Executive Board and present to the Installation Commander every 2 years for review.~~
- E. Changes to the Constitution must be posted for 30 days in public prior to a vote of the general membership and 30 days upon adoption.
- F. ~~Neither the Constitution nor any changes or amendments shall be effective until final review and written approval has been received from the Installation Commander.~~

Article XI – Amendments

- A. The amendment process for the Constitution. ~~and Bylaws~~ shall be as follows:
 - 1. ~~All amendments must be submitted in writing to the Board of Governors. Any active BESC member can submit proposed amendments. of the Board of Governors must submit all amendments in writing.~~
 - 2. If ~~2/3 of the quorum of the~~ the majority of the ~~Board of Governors~~ passes the proposed Amendment, it shall be presented at the next regularly scheduled General Membership meeting and then posted for at least 30 days.
 - 3. If ~~2/3 of the quorum of the~~ majority of the General Membership passes the proposed Amendment, A majority vote of the active Members present shall approve a proposed amendment.
- B. All approved amendments shall be submitted to the Installation Commander or their delegate for approval.
- C. ~~Copies of changes will be given to each board member for permanent record and a copy will be made available to any member. for viewing by the general membership.~~
- ~~D. In the event that any provision of the Constitution shall be deemed illegal or contrary to any Air Force Directive, such portion shall be changed administratively to conform.~~
- E. No amendment omitting the Statement of Purpose or deleting provisions pertaining to Dissolution will be permitted.
- F. Clerical changes may be made at the discretion of the Executive Board.

